

## Chief Accountant

### Description

The Chief Financial Officer (CFO) of a company has primary responsibility for the planning, implementation, managing and running of all the finance activities of a company, including business planning, budgeting, forecasting and negotiations.

### Responsibilities

Preparation and submission of financial report to Management for regular decision making  
Oversee the preparation of management accounts  
Review of account reconciliation, account receivable, and account payable  
Oversee the verification of all invoices, petty cash, and payment vouchers  
Establish, maintain, and coordinate the implementation of accounting control procedures  
Analyze and review budgets and expenditures  
Maintain the cost accounting system of the company  
Preparation of weekly/monthly revenue and expenditures  
Monitor and review accounting related system reports to ensure accuracy and completeness  
Liaise with accounts officers of respective Company's bankers, tax authorities, and external auditors  
Oversee cheque lodgment, and monitor bank balance/statements  
Good knowledge of Sage 50 accounting packages

### Qualifications

First degree or equivalent plus professional qualification of ACA or ACCA.  
MBA/M.Sc. especially in finance will be a definite advantage  
Proficiency in the use of MS office tools (Word, Excel and Access) and ability to use accounting software  
Minimum of 10 years experience in similar role,  
Good analytical and technical skills

### Contacts

Interested candidates should apply through the Company website [www.lingtonandbernie.com](http://www.lingtonandbernie.com) /send CV to [jobs@lingtonandbernie.com](mailto:jobs@lingtonandbernie.com) or walk into Lington & Bernie Consulting Ltd, 9a Omo Osagie street, Off Awolowo road Ikoyi Lagos

### Hiring organization

Lington & Bernie Consulting Ltd

### Employment Type

Full-time

### Job Location

Lagos, Nigeria

### Date posted

May 18, 2021

### Valid through

31.12.2021