

Chief Accountant

Description

The Chief Financial Officer (CFO) of a company has primary responsibility for the planning, implementation, managing and running of all the finance activities of a company, including business planning, budgeting, forecasting and negotiations.

Responsibilities

Preparation and submission of financial report to Management for regular decision making
Oversee the preparation of management accounts
Review of account reconciliation, account receivable, and account payable
Oversee the verification of all invoices, petty cash, and payment vouchers
Establish, maintain, and coordinate the implementation of accounting control procedures
Analyze and review budgets and expenditures
Maintain the cost accounting system of the company
Preparation of weekly/monthly revenue and expenditures
Monitor and review accounting related system reports to ensure accuracy and completeness
Liaise with accounts officers of respective Company's bankers, tax authorities, and external auditors
Oversee cheque lodgment, and monitor bank balance/statements
Good knowledge of Sage 50 accounting packages

Qualifications

First degree or equivalent plus professional qualification of ACA or ACCA.
MBA/M.Sc. especially in finance will be a definite advantage
Proficiency in the use of MS office tools (Word, Excel and Access) and ability to use accounting software
Minimum of 10 years experience in similar role,
Good analytical and technical skills

Contacts

Interested candidates should apply through the Company website www.lingtonandbernie.com /send CV to jobs@lingtonandbernie.com or walk into Lington & Bernie Consulting Ltd, 9a Omo Osagie street, Off Awolowo road Ikoyi Lagos

Hiring organization

Lington & Bernie Consulting Ltd

Employment Type

Full-time

Job Location

Lagos, Nigeria

Date posted

May 18, 2021

Valid through

31.12.2021