



<https://lingtonandbernie.com/job/human-resources-manager/>

## Human Resources Manager

### Description

Job Title: Human Resources Manager

The preferred candidate must have HR Consulting background.

#### Key Functions

Recruitment and Hiring  
Training planning and facilitation  
Employer-Employee Relations  
Maintain Company Culture  
Manage Employee Benefits/Awards  
Ensure Safe Working Environment  
Handle Disciplinary Actions  
Provide HR Reports

#### Academic Qualifications

First Degree from a reputable Institution  
Minimum of 5 years working experience in the same capacity.  
HR Professional Certification is compulsory e.g. CIPM, HRCI, SHRM, CIPD

#### Method of Application

Qualified candidates are to forward their CVs to [recruitment@lingtonandbernie.com](mailto:recruitment@lingtonandbernie.com) using the role as the subject of the mail.

### Hiring organization

Lington & Bernie Consulting Ltd

### Employment Type

Full-time

### Date posted

February 17, 2021

### Valid through

31.03.2021